

**HALIFAX SWCD  
MINUTES OF MEETING  
August 14, 2024  
Four Oaks Restaurant, South Boston, VA**

**Directors Present:**

Scott Hudson, Chair  
Blair Hall, Vice Chair  
Adam Davis, Treasurer  
Jason Fisher

**Others Present:**

Justin Smith	Spencer Irby
Melissa Waller	Laura Hudson
Luke Hudson	Denney Collins
Wanda Gill	Reggie Arrington

The August meeting of the Halifax SWCD Board of Directors was called to order at 5:47, held on Wednesday, August 14, 2024, at Four Oaks Restaurant, South Boston, VA.

**Approval of Minutes:** Motion (AD-JF) to approve minutes for board of directors' meeting on June 12, 2024; motion carried.

**Financial Report:** J. Smith presented the financial report for the months of June and July.

**Old Business:**

- Motion (AD-BWH) to approve hiring Wanda Gill as the Administrative Specialist with the recommendation from the personnel committee.
- Motion (AD-BWH) to approve changing the personnel policy, stating that only one candidate can be interviewed if they are the on qualified applicant.

**New Business:**

- Motion (BWH-AD) to approve the Annual Plan of Work; motion carried.
- The board discussed the Awards Banquet. M. Waller will check with Sutherlin Barn for November 14, 2024.
- Motion (AD-BWH) to approve R. Spencer Irby as the Virginia Cooperative Extension Appointed Director once the term expires in December; motion carried.
- Motion (BWH-AD) to approve W. Gill as the Secretary, Records Retention Officer, and FOIA Officer (pending training); motion carried.
- Motion (JF-BWH) to approve the district paying for M. Waller plus family insurance, the board will re visit in one year; motion carried.
- D. Collins went over the district's assessment for DCR for PY24. The district received one "B" and the rest "As".
- Motion (BWH-AD) to approve Tax Credit 33-24-0062 in the amount of \$907.40; motion carried.
- Motion (AD-BWH) to approve Conservation Plans 33-24-0022, 33-24-0023, 33-25-0001, 33-25-0002, 33-25-0003, 33-25-0004; motion carried.
- Motion (BWH-AD) to approve E&S Plan for Hitachi Expansion, with the bond amount set as \$68,334.25; motion carried.

**Education Programs:**

- Wildlife Food Plot Contest – We have had 14 forms turned back in; plots will be judged next week.
- Watershed Adventure Camp – We had 15 students from Halifax. The week went well.
- Ag Breakfast Series – We will have meetings soon to plan this season's meetings.

**Agency Reports:**

CDC – Collins: Report Attached  
VCE – Fisher Report Attached  
DWR – Helmke Report Attached

DOF – Guthrie: In person report  
SWCD-Smith/Waller/Hudson/Gill: Report Attached

**Meeting adjourned at 6:42 pm.**

The next meeting of the Halifax SWCD Board will be held September 11, 2024, at 8:30 am at the Ag Marketing Center in Scottsburg, VA.

**Approved:**

**Chairman:** \_\_\_\_\_

**A. Scott Hudson**

**Recording**

**Secretary:** \_\_\_\_\_

**Wanda Gill**