

**HALIFAX SWCD
MINUTES OF MEETING
June 12, 2024
Ag Marketing Center, Scottsburg, VA**

Directors Present:

Scott Hudson, Chair
Bruce Pearce
Adam Davis
Blair Hall
Jason Fisher

Others Present:

Justin Smith
Melissa Waller
Denney Collins
Peter Eales

The June meeting of the Halifax SWCD Board of Directors was called to order at 8:39 am, held on Wednesday, June 12, 2024, at the Ag Marketing Center, Scottsburg, VA.

Approval of Minutes: Motion (BWH-AD) to approve minutes for board of directors' meeting on May 9, 2024; motion carried.

Financial Report: Motion (AD-BP) to approve the financial report for May; motion carried.

Motion (AD-BP) to approve the financial report for November 2023; motion carried.

Old Business:

- Update on new administrative position; Justin has sent the position description and job advertisement to the personnel committee; they suggested one change. The position will be advertised in the surrounding counties newspapers.
- Motion (AD-JF) to approve the administrative specialist job description.

New Business:

- Motion from AD to approve the budget recommended budget and dedicated reserves from the Finance Committee recommended; motion carried.
- Motion (BWH-BP) to approve contract carryovers NEED #S
- Motion (BP-AD) to approve conservation plans 33-24-0020, 33-24-0021; motion carried.
- Motion (BWH-JF) to approve contract increases: 33-24-0026 increase of \$4,967.36, 33-24-0016 instance 515775 increase of \$3,610.12; motion carried.
- Motion (BP-AD) to approve E&S Plan Reviews for Scottsburg Collection Center - \$10,800, Ag Marketing Center Expansion - \$7,539.75, Riverdale Hill (Motorplex) - \$6,925, Rawleigh Lane Borrow Area - \$7,256.25; motion carried.
- (BP-AD) to approve Average Cost List; motion carried.
- (BWH-JF) to approve Secondary Considerations (no changes from last year); motion carried.
- Board reviewed Property Inventory, Desktop Guide, and Strategic Plan
- Motion (BP-BWH) to approve to delegate authority to Scott Hudson for approving the PY 2025 Grant Agreements; motion carried.
- Motion (AD=BWH) to approve to allow the staff to obtain three bids for a new truck and to keep the current truck; motion carried.

Education Programs:

- Wildlife Food Plot Contest – Seed has been distributed to 22 youth and we are starting to get paperwork back.
- Watershed Adventure Camp – We had 15 applications from Halifax. Planning is going well.

Agency Reports:

CDC – Collins: Report Attached
VCE – Fisher Report Attached

DOF – Eales: In person report
SWCD-Smith/Waller: Report Attached.

Meeting adjourned at 10:02 am.

The next meeting of the Halifax SWCD Board will be held August 14, 2024, at 5:30 pm at Four Oaks Restaurant in South Boston, VA.

Approved:

Chairman: _____

A. Scott Hudson

Recording

Secretary: _____

Melissa Waller